

## **Circuit Court for Baltimore City Judicial Law Clerk**

**Judicial Law Clerk:** Magistrate Jennifer K. Williams, in the Family Division of the Circuit Court for Baltimore City, is seeking a judicial law clerk for the 2025-2026 term. The applicant should be a recent graduate, third-year day student, or fourth-year evening student at an accredited law school, with an interest in family law. Duties include, but are not limited to, reviewing and briefing Title IV-D and domestic case files, drafting judgments and orders, legal research and writing, managing all aspects of courtroom operations, and daily interaction with litigants, attorneys and court staff. The term for this one-year clerkship begins in August 2025 (the specific start date is flexible).

**Qualifications:**

J.D. degree, third-year day student or fourth-year evening student at an accredited law school.

**Compensation:**

This is a **one-year**, full-time permanent position with benefits. The annual salary is **\$49,924.00**.

**To Apply:**

Please forward your cover letter, resume, unofficial transcript, writing sample, and three references by the closing date of **April 30, 2025**, to:

Ms. Jacqueline Hale  
Human Resource Officer  
Circuit Court for Baltimore City  
111 N. Calvert Street, Room 244  
Baltimore, MD 21202

[Jacqueline.Hale@mdcourts.gov](mailto:Jacqueline.Hale@mdcourts.gov)

Fax: 410-396-1545

[www.baltimorecity.gov](http://www.baltimorecity.gov)

TTY 396-4030

**\*\*No phone calls please\*\***

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